

**Financial Services Director
Manitoulin Family Resources**

Manitoulin Family Resources seeks a Financial Services Director on a full-time basis. The ideal applicant will have strong leadership skills, a good grasp of financial management in a not-for profit environment and an understanding of community needs. Our mission at Manitoulin Family Resources is to support individuals and families by providing resources, advocacy, support, and education through the agency's three program areas of Violence Against Women Prevention, Children's Services, and Emergency Food Assistance.

With its head office located in Mindemoya, the agency serves a population of over 20,000 living in municipalities, Indigenous communities and unorganized areas spread across its catchment area which includes Manitoulin Island, Espanola and the North Shore, from Nairn Centre to Sagamok First Nation. The successful candidate will oversee several staff and manage the agency's financial affairs on a platform of a multi-faceted budget in excess of \$3.2M.

QUALIFICATIONS

- University Degree in Business Administration or Accounting with a recognized professional accounting designation (CPA-CMA, CPA-CGA CPA-CA),
- Minimum 5 year of business and accounting experience with at least 2 years in a supervisory role (preferably in a unionized environment),
- Experience with computerized accounting systems including SAGE 300 and spreadsheet software,
- Ability to communicate effectively with a variety of individuals in a group both within and outside the Agency,
- The successful candidate must have exceptional attention to detail and accuracy and experience meeting deadlines, streamlining work processes, conflict resolution and working cooperatively. Candidates with a combination of some of the desired qualifications and a willingness to participate in a self-directed program of training satisfactory to the Agency will also be considered.
- Valid driver's licence, reliable vehicle, clear VSS, insurable driver's abstract, current First Aid and CPR certification are all required and conditions of hire.

Competitive remuneration commensurate with training and experience. A full job description can be made available upon request.

Please forward application, including cover letter and updated resume, to:

Denise Leblanc
Executive Programs' Assistant
Manitoulin Family Resources
dleblanc@mfresources.net

Closing date: February, 25, 2022 at 4:00 p.m.

Manitoulin Family Resources welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their submissions, only those selected for an interview will be acknowledged.