

July 18, 2022

**Internal/External Posting  
Frontline Shelter Worker  
Part-Time, 6 month Contract**

Manitoulin Family Resources requires 1 temporary, part-time Frontline Shelter Worker to support women and children in our emergency residence/shelter program. The Frontline Shelter Worker provides supportive counselling, crisis intervention, and advocacy to women and children residing at the shelter, as well as telephone counselling and support through crisis line coverage. As a single-staff model of operation in a residential environment, responsibilities pertaining to health and safety in a fast-paced atmosphere and household duties such as cooking and cleaning are required in addition to the provision of individual counselling, in-house client workshops, safety assessments, and linkages to other services.

The successful candidate will have

- Relevant post-secondary education (degree or diploma, or in progress), and training/experience working with victims of woman abuse
- Familiarity with provision of client-led, trauma informed services and harm reduction philosophy
- Excellent interpersonal, planning, and communication skills,
- Experience with data entry and computer skills
- Demonstrated commitment to diversity, cultural competency, and anti-racist/anti-oppressive frameworks
- Current CPR/First Aid certification, Food Handler's Safety certificate, or agreement to complete within orientation period
- Valid driver's license, insurable driver's abstract, clear Vulnerable Sector Screening, and proof of education
- Registration with the College of Social Workers and Social Service Workers is an asset, as is second language fluency in Ojibway and/or French.

This position is a bargaining unit position. Flexibility in scheduling will be required to meet the needs of the shelter including, though not exclusive to, nights and weekends. This position has a commitment to working 24.5 hours per week (2 shifts), averaged over the scheduling period. Shifts will be both pre-scheduled and on a call-in basis, per the Collective Agreement. Starting wage of \$24.78, with an additional \$4/hr wage enhancement currently in effect.

Please forward applications to: Denise Leblanc  
Executive Programs' Assistant  
Manitoulin Family Resources  
[dleblanc@mfresources.net](mailto:dleblanc@mfresources.net)

Deadline for applications: Wednesday, July 27, 2022, 4:00 p.m.

Manitoulin Family Resources welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

*We thank all applicants for their submissions, only those selected for an interview will be contacted.*