

External Posting

Supervisor, Home Child Care - Full Time, Maternity Leave (14 months)

Childrens Services

Wage: \$26.79/hour – \$28.99/hour

Manitoulin Family Resources requires one Supervisor, Home Child Care – full time, maternity leave. This position will be responsible for the day-to-day operations of Manitoulin Family Resources' Home Child Care Programs on Manitoulin Island and the North Shore.

The successful candidate must have:

- 2-year diploma in Early Childhood Education or equivalent.
- Be registered and in good standing with the College of ECE's (Registered Early Childhood Educator).
- Strong understanding of current theories (including How Does Learning Happen? ELECT and Think, Feel, Act), governing agencies requirements, Child Care and Early Years Act, Public Health and Code of Ethics and Standards of Practice in the Early Learning community.
- Experience in marketing and program promotion both face to face and virtual.
- Proficiency with MS Office Suites including MS Word and Excel.
- Strong relationship development skills with the ability to build and maintain both formal and informal networks.
- Sound judgment and decision-making skills with the ability to effectively administer/reinforce policies as appropriate.
- Strong problem-solving skills with the ability to analyze and diagnose the issue, reaching a suitable solution.
- Ability to work in stressful situations with the ability to respond to changes and fluctuating demands with shifting deadlines.
- Strong written/communication skills with the ability to clearly articulate directions, concepts and information.
- Experience and understanding of working efficiently in a diverse environment.
- Current Driver's license and access to a reliable vehicle.

Note: The successful candidate must have valid First Aid and CPR certification, up to date medical including immunizations and a clear vulnerable sector screening check. This position has physical requirements such as lifting and physical play with young children.

We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations, Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, and people living with disabilities. If you require an accommodation, we will work with you to meet your accommodation needs to ensure your equal participation.



Manitoulin
Family Resources

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This position is a full-time management position (maternity leave) in a unionized environment. Flexibility in scheduling will be required to meet the needs of the programs.

Deadline for applications: Friday April 26, 2024, 11:59 PM

PLEASE NOTE: Due to the volume of applications, only those selected for an interview will be contacted.

Please forward applications to:
Colleen Hill
Executive Director, Manitoulin Family Resources
chill@mfresources.net