

External Posting
Home Childcare Supervisor
Full Time, Permanent
Wage: \$26.79 – \$28.99/hour + wage enhancements

Manitoulin Family Resources requires 1 full-time Home Childcare Supervisor to oversee our home childcare providers. The Home Childcare Supervisor provides support to our children services team working closely with Home Childcare Providers attending home visits, maintaining files, ensuring adequate equipment, monitoring performance, setting training goals, stays up to date with current legislation, knowledge of current trends or philosophies in ECE field, recording of statistical data, and ensuring the overall safety of the children and providers.

The successful candidate will have

- Relevant post-secondary education (degree or diploma), or a combination of education/experience working within a childcare setting.
- Minimum 2 years' experience working in a childcare setting, experience in a home childcare setting considered an asset.
- Familiarity with ECE code of conduct and relevant legislation.
- Excellent interpersonal, planning, and communication skills.
- Experience with data entry and computer skills.
- Current CPR/First Aid certification, valid driver's license, insurable driver's abstract, clear Vulnerable Sector Screening, and proof of education.

This is a non-unionized position. Flexibility in scheduling will be required to meet the needs of the organization including, though not exclusive to, weekends for events. The full-time position is committed to working 35 hours per week, with travel required as necessary.

Please forward applications to: Brady Case
Human Resources Coordinator
Manitoulin Family Resources
bcase@mfresources.net

Deadline for applications: Applications accepted until position is filled.

We strive to foster an organization that reflects the diversity of the community we serve and welcome applications from all qualified candidates. We encourage applications from individuals from underserved and underrepresented cultural and racial communities, from First Nations, Inuit and Metis communities, Two-Spirit, LGBTQIA+ communities, and people living with disabilities. If you require an accommodation, we will work with you to meet your accommodation needs to ensure your equal participation.

We thank all applicants for their submissions, only those selected for an interview will be contacted